Tender No.: DSM/CIVIL/01 of 2024-2025

## ANNEXURE - A

Dated: 15.07.2024

## **NOTICE INVITING e-TENDER**

## DSM/CIVIL/11/GC/4678

On-line e-tender are hereby invited by the Greater Calcutta Gas Supply Corporation Limited (GCGSCL), 14, Canal West Road, Kolkata-700 009 from bonafide, experienced & resourceful contractors having competence to undertake the following job:

1. Name of the work	: Replacement of old and damage windows at Administrative Building of Rajabazar office premises and fitting fixing the said portion of Aluminium ¾ track sliding windows and also painting works of Doors.
2. Location	: 14, Canal West Road, Kolkata- 700 009.
3. Estimated amount	: Rs.2,58,730.00
4. Earnest Money	: Rs. 2% of the tendered amount.(This amount will be converted into security deposit for the successful tenderer) as per clause 1 of condition of contract).
5. Date of purchase of tender papers.	: 24.07.2024(from 11 AM)
6. Last date of submission of completed tender papers	: 06.08.2024(up to 5.00 PM)
7. Date of Technical Bid opening	: 07.08.2024(At 1.00 PM)
8. Date of Financial Bid opening	: To be notified later
9. Cost of tender & contract documents	: Rs.100/- only per set - Non refundable.
10. Tender to be submitted to:	: The Distribution & Service Manager(i/c) at the above address.
11. Time allowed for the work.	: 30 (Thirty) days from the date of issue of the work order.

## NOTE:

- 1. After going through the N.I.T. the competent applicants are requested to submit on-line attaching documents like copy of Trade License, Professional Tax, GST registration, PAN etc. and other all relevant credentials, preferably for executing similar type of job as detailed in notice inviting tender to establish eligibility of the applicants. Failure to submit the requisite documents may render the application liable to be rejected.
- 2. The tender cost and Earnest Money Deposit (EMD) shall be submitted preferably on-line mode. However, the EMD in the form of demand draft/banker's cheque in favour of "Greater Calcutta Gas Supply Corporation Limited" from any nationalized banks in Kolkata may deposited off-line to the Corporation in the event of his/ its failure to deposit the same through on line mode within the last date of submission of Tender.
- 3. Detailed information about the work may be available from the office of the Distribution and Service Manager (i/c), GCGSCL, 14, Canal West Road, Kolkata -700009.
- 4. Tenderers are requested to inspect the job site and be thoroughly acquainted with all aspects of the job before quoting their rates and the rates should include all costs of labour and materials, carriage and also any other incidental costs thereof and so mentioned under various sections of the complete tender documents. The rate to be quoted shall be firm and shall be inclusive of all charges, taxes, duties, cess,

demands etc. Income tax, GST, cess and all other taxes & duties as are applicable as per Acts for the job would be directly recovered from the contractor's bill before making any payment.

- 5. The authority of GCGSCL does not bind itself to accept the lowest tenderer and reserves the right to accept/reject and/or split any or all tenders without assigning the reasons whatsoever and also reserves the right to accept/reject the application of any applicant for issue of tender documents.
- 6. e-Schedule lowest bidder will have to submit the duly filled in tender document bearing the signature and other necessary details within the stipulated period in the registered office of the GCGSCL at 14, Canal West Road, Kolkata 700 009.
- 7. The validity of the offer will be at least for 8(eight) months from the last date of submission of the complete tender.
- 8. The work shall have to be started, executed and completed as per work order and related terms of the contract.
- 9. Notwithstanding anything stated elsewhere in the tender document, GCGSCL may solicit the Tenderers consent for an extension of the period of validity of offered rate. Request and response thereto shall be made in writing. If the Tenderers agree to the extension request the validity of the earnest money deposit provided shall also be suitably extended. However, under no circumstances the tenderer would be allowed to effect a price change due to extension of validity of offered rate.
- 10. Tenderers are advised to quote strictly as per the terms and conditions of the tender document and not to stipulate any deviation/exceptions. No price change in the later days will be acceptable for reasons whatsoever. Only non-conditional offer/bid will be accepted.
- 11. Tender may be cancelled at any stage for any reason whatsoever without accruing any obligation to GCGSCL.
- 12. Successful tenderer has to execute a formal agreement of RS 10/- on non-judicial stamp paper to be provided by the tenderer and to be submitted to GCGSCL, the format of which is available with the above office along with 2 (two) copies of the documents of tender paper containing the details of terms and conditions and price offer within 7 (seven) days from the date of receipt of Work Order.
- 13. Successful tenderer also has to get his establishment registered under "The Building and Other Construction Workers' Act, 1996 and The Building and Other Construction Workers' Welfare Cess Act, 1996".
- 14. The contractor shall have to comply with the provisions of contract labour (Regulation & Abolition)act,1970 and the rules made thereunder (West Bengal Contract Labour Regulation & Abolition rules,1970) including amendments thereof and License (if applicable) & so obtained from the competent authority will have to be produced to the E.I.C.
- 15. This notice is a part of the tender document.

Copy to:

- 1. The Managing Director, GCGSCL
- 2. The CAO, GCGSCL
- 4. A.M (H.P), GCGSCL

please.

- 5. The IAO, GCGSCL
- 6. The Deptt. Of Industry, Commerce and Enterprises, 4, A.N. Tagore Sarani(Camac Street), Kolkata – 700 016
- 7. Notice Board at Rajabazar/ Alipore Office of GCGSCL
- 8. File Copy.
- 9. Office copy.

Distribution & Service Manager (i/c)

G.C.G.S.C LTD.

- For his kind information.
  - -Do-
- For information & necessary action
  - -Do-
- For display in their Notice Board

Distribution & Service Manager(i/c)

G.C.G.S.C LTD. (A Govl. of W.B. Enterorise)